

LEAD SUPERINTENDENT

At **AnderCorp**, we pride ourselves on continuously building a culture that is **people-focused and rewards performance, honesty, and client service**. That's why we pay close attention to the attributes, strengths, and backgrounds of our team. Throughout the Southeast, the Anderson family has established a generational reputation in the construction world, **providing personal attention to each and every client**. It was with this legacy that **AnderCorp** was founded. **Our goal is to enable you the opportunity to tap into your full potential**. With decades worth of experience in the construction industry, **we're also in the business of building relationships, and that's the AnderCorp Difference**.

LOCATION

- Southeast Region

REPORTS TO

- Director of Operations

KEY ROLE RESPONSIBILITIES

SUPERINTENDENT

- Leads Safety Culture and is responsible to ensure onsite personnel follow safety, health, and environmental quality standards for the project.
- Responsible to represent AnderCorp in an honest and trustworthy manner focused on providing first class service for the clients we serve.
- Responsible for opening the project site at beginning of the day and securing the project site at the end of the day.
- Ensures project site is always kept in a clean and organized manner.
- Provides on-site coordination for all phases of the project.
- Implements and maintains site logistic plan.
- Coordinates all site material and equipment deliveries.
- Ensures plans and specifications are being adhered to by all disciplines.
- Manages and adheres to project schedule for subcontractors, consultants, and vendors for the overall job and workflow to ensure timely completion in conjunction with the Project Manager.
- Provides continuous quality control monitoring and documentation of the work being performed in accordance with project requirements and best industry practices.
- Communicates and coordinates with project team regarding ASI's, RFI's, and Material Submittals.
- Coordinates required inspections with local jurisdictions.

- Maintains detailed daily log of activities on the jobsite including daily progress photos and submits to project management system for project team approval.
- Leads various meetings including daily jobsite talks and weekly trade meetings.
- Assists with project closeout by managing pre-punch activities and coordinating with project team members.
- Assists in obtaining permits or approval of revisions alongside project team
- Assists project team in managing project budget and costs.
- Manages and presides over preparatory meetings with subcontractors before work commences.

ADDITIONAL KEY ROLE RESPONSIBILITIES

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In addition, this position will be responsible for the following:

- Manages the most complex stand-alone projects and/or provides supervision for multiple projects from initial planning to completion.
- Responsible to create the site logistic plan and implement its use for the project.
- Responsible to create and manage the project schedule for its use with subcontractors, consultants, and vendors for the overall project.
- Responsible to identify conflicts in construction progress and communicate them to project team for resolution.
- Responsible for ensuring the subcontractor and vendors are fully executing and complying with their contracted scope of work.
- Responsible to manage area Superintendents assigned to the project.

KNOWLEDGE, SKILLS & ABILITIES

- Ability to build relationships and interact within a team environment, internally and externally.
- Ability to perform work accurately and completely, and in a timely manner.
- Communication skills, verbal and written.
- Ability to conduct effective meetings and presentations.
- Proficiency in MS Office.
- Ability to understand and apply the means and methods of construction management to projects.
- Thorough knowledge of project processes and how each supports the successful completion of the project.
- Ability to read and understand drawings and specifications.
- Proficiency in project management software.

- Proficiency in required construction technology.
- Proficiency in scheduling software.
- Knowledge of Lean process and philosophy.
- Knowledge of specific trades and scopes of work.
- Ability to generate future work through building relationships.
- Ability to understand document changes and corresponding impact to project.

EDUCATION

- Bachelor's degree in construction management or engineering.
- Equivalent relevant experience will be considered in lieu of Bachelor's Degree.

EXPERIENCE

- 15+ years of experience in Commercial Construction with projects valued at +\$15 million.
- 10+ years field supervision experience.

AnderCorp is committed to hiring and retaining a diverse workforce. We are proud to be an Equal Opportunity/Affirmative Action Employer and it is our policy to provide equal opportunity to all people without regard to race, color, religion, national origin, marital status, veteran status, age, disability, pregnancy, citizenship status, sex, sexual orientation, gender identity or any other legally protected category. AnderCorp is a background screening, drug-free workplace.

Accessibility: If you need an accommodation as part of the employment process please contact Human Resources at info@andercorp.com

AnderCorp does not accept unsolicited resumes from recruiters or employment agencies. In the absence of a signed Recruitment Fee Agreement, AnderCorp will not consider or agree to payment of any referral compensation or recruiter fee. In the event a recruiter or agency submits a resume or candidate without a previously signed agreement, AnderCorp explicitly reserves the right to pursue and hire those candidate(s) without any financial obligation to the recruiter or agency. Any unsolicited resumes, including those submitted to hiring managers, are deemed to be the property of AnderCorp.